

A2B CHECKLIST

The A2B needs to be completed and submitted to the State Tax Commission c/o Gary Houde **on or before the first Monday of March.**

- PMB006** A. Market spread to taxing districts
Run this report on the sub and missed property roll limits (include the XX parcels that apply to the sub and missed property rolls.)

= Net Market Value to be used on column 2 of the A2B

B. Homeowner Value

To arrive at the correct homeowner value for column 3 on the A2B (HOMEOWNERS EXEMPTION), use the following formula:

PMB006 Sub Roll & Missed Property
= Value to be used on column 3 of the A2B (HOMEOWNERS EXEMPTION)

****It is important that this checklist has been completed and sent into the State Tax Commission prior to rolling the 'I' records. (Before running the March Startup Checklist.)**

****Those counties with urban renewal code areas should also refer to the urban renewal checklist.**